



POSITION SUMMARY:

Job Title: School Social work Intern

Location: Based in Chembur, Mumbai (may require limited travel outside Mumbai)

Employment Type: Part Time

Reporting to: Social Worker

ABOUT APNI SHALA

Apni Shala was co-founded in 2013, and has been working since then towards building social and emotional competencies among individuals to constructively engage with society and have a harmonious coexistence. We are working towards a 3-fold mission:

- creating promotive and preventive mental health programs in partnership with schools
- offering professional development opportunities to teachers, educators and mental health professionals
- running a research-based school that integrates academic and social and emotional competency development.

Apni Shala's approach to Social Emotional Learning (SEL) is informed by Collaborative of Academic Social and Emotional Learning Framework(CASEL, USA), Narrative Practices, Diversity & Inclusion, Constructivist Learning Theory, and Mindfulness. Over a period of 9 years, Apni Shala has worked with over 8000 young people. Our work is aimed at not just students but also teachers and caregivers in the ecosystem. Apni Shala is funded by institutional grants, individual donations and revenues through workshops. We strongly believe that the individual passions of each team member fuel the growth of the organization and give it direction. Personal and professional development of our staff is therefore important to us at Apni Shala and it forms a major part of every team member's journey with the organization.

WHAT ARE WE LOOKING FOR?

- Deep commitment to work towards wellbeing and SEL of students and other stakeholders in the education system
- Ability to adapt and respond to difficult and uncertain circumstances
- Spirit of collaboration and trust in working with and supporting a team
- Inclination and openness to continuous learning, feedback and growth
- Ability to engage with and solve for inequity and exclusion with compassion
- Commitment to one's own social emotional development and healing
- Ability and willingness to step in for responsibilities above and beyond the assigned role

SOCIAL WORK SUPPORT

- **Student learning and welfare**
 - Work to reduce student dropout rate and academic continuity
 - Health & Nutrition along with Mid day meal distribution
 - Socio-emotional support to students
 - Ongoingly ensuring child safety
- **Community development**
 - Ongoingly build knowledge and understanding of the community
 - Identify and build relationships with NGOs in the community and outside to support community development goals
 - Visit homes of students towards building relationships and understanding context of students and families
- **Parents and caregivers as partners**
 - Support planning and execution of caregiver/parent meetings
 - Ongoingly gather information regarding caregiver needs to inform decision making
- **SMC (Capacity building and involvement of the members)**
 - Work with community development team to build the capacity of the SMC members
 - Engaging the SMC in school-wide initiatives
 - Engaging the SMC in community level initiatives
- **Government Compliance & Relations:**
 - Coordinate with the Social Worker to prepare and maintain registers on students and teachers which acts as a leading data to prepare GR reports.
 - Identify and maintain relations with committees and other mediums in the building.
- **Reporting and Documentation:**
 - Create reports on the progress of the work done in community development
 - Maintain data regularly (monthly reports, conversation with caregivers etc)

QUALIFICATIONS, SKILLS AND ABILITIES

- Strong Oral and Written communication skills
- Good planning and organizing skills
- Understanding of English, Hindi and Marathi (verbal and written)

- Knowledge and understanding of social issues
- Proficient in MS Office , Google drive Apps

To apply, email your CV to hr@apnishala.org.